

# 2009 MELBOURNE CUP RESERVATION FORM

Please return the completed form (3 pages) to:  
 Australian Sports Tours  
 404 Sturt Street, Ballarat VIC 3350 or  
 Fax: 03 5332 6147

## Personal contact details: (If insufficient space please attach another sheet)

Please ensure your name is as per photo identification

1/ Title \_\_\_\_\_ Surname \_\_\_\_\_ Given Name \_\_\_\_\_  
(Group contact)

2/ Title \_\_\_\_\_ Surname \_\_\_\_\_ Given Name \_\_\_\_\_

3/ Title \_\_\_\_\_ Surname \_\_\_\_\_ Given Name \_\_\_\_\_

4/ Title \_\_\_\_\_ Surname \_\_\_\_\_ Given Name \_\_\_\_\_

**Postal Address:** (please enter address details of group contact) Note Residential address preferred – see Reservation Condition 14

City: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Contact details: (h) \_\_\_\_\_ (m) \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## For Company/Travel Agent Only:

Contact Name: \_\_\_\_\_ Agency/Company Name: \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Contact details: (h) \_\_\_\_\_ (m) \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## Package details:

**Event Information:** 2009 Melbourne Cup Carnival

**Package information:** (Melbourne Cup Only Lawn Stand, Derby and Cup Makybe Diva Marquee, etc)

Package cost per person: \$: \_\_\_\_\_

**Your consultant (please circle):** Chris Barwell      Mark Allen      Stuart Simmons

## Accommodation:

**Hotel:** \_\_\_\_\_

**Check in date:** \_\_\_\_\_ **Check out date:** \_\_\_\_\_ **No of nights:** \_\_\_\_\_

**Room Required: (please circle)**      Single      Twin      Double      Triple      Quad      Other \_\_\_\_\_

## Flight details: (if Australian Sports Tours are booking flights)

**Preferred Airline:** \_\_\_\_\_ **Departure City:** \_\_\_\_\_

**Departure Date:** \_\_\_\_\_ **Return Date:** \_\_\_\_\_

## Transfers: (\$60 per person)

YES       NO

Australian Sports Tours will contact you re flight details at a later date

## Travel Insurance:

Travel insurance is highly recommended to cover for irrecoverable prepaid travel costs incurred as a result of unforeseen circumstances. For example, if you become unexpectedly ill and are unable to travel then you will be able to recover the total costs of your package. Please note every year we have clients needing to cancel for many unforeseen reasons. Unfortunately we are helpless if clients have not taken out travel insurance. Cover can be purchased at time of booking. All below prices are based on travel within Australia.

| LENGTH OF STAY    | SINGLE *       | FAMILY #       |
|-------------------|----------------|----------------|
| 1 - 6 days        | \$73.00        | \$141.00 total |
| 7 - 10 days       | \$78.00        | \$151.00 total |
| 11 - 17 days      | \$99.00        | \$193.00 total |
| 18 - 24 days      | \$123.00       | \$241.00 total |
| 25 days or longer | Call for quote | Call for quote |

\*The insurance policy rates listed are per person rates for single passengers up to 70 years of age, and do not include cover for pre-existing medical conditions or extra travel completed pre or post package. If you are over 70, and/or have a pre-existing medical condition please contact one of our AST consultants for further details.

# Family consists of you and your travel partner named in the Certificate of Insurance and accompanying financially dependant children related to either of you who are under 21 years of age at the beginning of your travel.

Please specify below your preferred course of action (please tick):

I would like to purchase Travel Insurance through Australian Sports Tours  
(Australian Sports Tours' will send you a Suresave brochure to complete)

I have already purchased Travel Insurance.  
(Please provide a copy of your Travel Insurance policy to Australian Sports Tours)

I have elected not to purchase Travel Insurance through Australian Sports Tours.  
(Please complete the below Refusal of Travel Insurance Declaration)

## Refusal of Travel Insurance Declaration:

I confirm that I have chosen to decline travel insurance cover which I understand would protect me against:

- Cancellation charges imposed by transport providers, tour operators and/or accommodation providers due to illness, accidents, natural disasters, extreme weather conditions, strikes and retrenchment.
- Loss, damage or theft of my luggage including costs which may be incurred if my tickets, travellers' cheques, or passport are lost or stolen.
- Additional expenses arising from strikes or those related to sickness or accident.
- Personal liability as a result of my causing injury to other persons or damage to their property.

**Please sign below after carefully reading this declaration**

Client's Name (print): \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_/\_\_\_\_/\_\_\_\_

## How Did You Find Out About Australian Sports Tours (please circle):

Please circle: **Google Search**    **Email**    **eNewsletter**    **Mailout**    **Travel Agent**    **Friend**    **Newspaper**  
**Radio**    **TV**    **Agent Fax**    **Other (please specify):** \_\_\_\_\_

## Payment schedule:

**Deposit:** 50% deposit due upon booking

**Final payment:** Friday 31<sup>st</sup> July 2009

NB: If payment schedule is not adhered to, a late payment fee will apply. See Reservation Condition 7

## Payment details:

Please refer to the above payment schedule.

### CHEQUE PAYMENT

I have enclosed my *deposit / full payment cheque / money order* to the value of \$ \_\_\_\_\_

### CREDIT CARD PAYMENT

Please charge *deposit / full payment* of \$ \_\_\_\_\_ to my credit card

Card number: \_\_\_\_\_ Expiry date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card type: (please circle)    VISA    MASTERCARD    BANKCARD    DINERS    AMEX

Please note that all credit card payments will incur a merchant fee surcharge of 1.5% for MasterCard, Visa and Bank Card, 3% for Diners and 3.1% for AMEX

Card holder's name: \_\_\_\_\_

Card holder's signature: \_\_\_\_\_

### FINAL PAYMENT

Please note that any credit cards on file will be automatically charged according to payment schedule if no notification is given.

## Reservation conditions:

- 1. Passenger:** where used in these reservation conditions refers to the passenger who signed the reservation form and all passengers on whose behalf it is signed.
- 2. Confirmation:** Booking will only be confirmed by Australian Sports Tours upon receipt of this signed Reservation Form accompanied by the required payment.
- 3. Reservations and deposits:** Reservations are subject to availability and will only be confirmed upon written notice from Australian Sports Tours. The passenger signing the reservation form warrants that he or she has the authority of the passenger's therein designated, whether by name or not, to make this booking on their behalf subject to the conditions contained herein
- 4. Price and availability:** These are subject to confirmation at time of booking for any packages or tours. Prices may be subject to slight variation to take into account International currency fluctuations and other variables beyond Australian Sports Tours control. Notice will be given at time of final balance payment if prices have varied.
- 5. Payment Schedule:**
  - Deposit: 50% deposit upon booking
  - Final payment: Friday 31<sup>st</sup> July 2009
- 6. Payment methods:** All payments sent to Australian Sports Tours must include the tour name, invoice number and surname to ensure payment is matched to the passenger's booking:
  - Credit Card:** A merchant fee will be charged for all credit card payments
    - Visa and Mastercard – 1.5%
    - American Express – 3.1%
    - Diners – 3%
  - Direct deposit and money direct:** If payment is made via direct deposit or Money Direct then payment will not be acknowledged unless written confirmation of the specific details of the transaction are provided to Australian Sports Tours. Commonwealth Bank / Branch – Wendouree / BSB No. 063 862 / Account No. 10159786
  - Personal cheque, bank cheque and money order:** Please ensure cheques are sent to Australian Sports Tours with all relevant booking information including tour name, invoice number and surname.
- 7. Late payments:** If payments are not received by the dates outlined in the payment schedule, Australian Sports Tours will add a late payment fee of \$50 to the amount due.
- 8. Amendments:** Limited amendments can be made at a cost of \$50.00 per amendment.
- 9. Cancellations:** No refunds will be given for cancellations.
- 10. Airlines:** Some airfares may be subject to special conditions beyond Australian Sports Tours control. Please ensure the passenger understand all applicable details prior to booking.
- 11. Itineraries:** Australian Sports Tours reserves the right to alter any part of the suggested itinerary. Notice will be given prior to departure if changes have been made.
- 12. Tickets:** Tickets purchased on the passengers behalf to any events are non refundable under any circumstances. Australian Sport Tours will not be held responsible for the loss, theft, destruction or misplacement of all tickets regardless of the reason. All ticket prices quoted by Australian Sports Tours are based on supply, demand, seating category and stadium capacity. As such, we cannot be held responsible for the difference between the face value of tickets and the actual amount paid.
- 13. Residential Address:** Australian Sports Tours prefer to use a residential address when sending out tour documents. Documents are sent by courier who provides a secure and fast delivery service. If sending to a post box, documents will be sent via Express Post which is less secure and can cause substantial delays in the delivery process. If any passengers require documents to be sent to an alternate address, Australian Sports Tours will need to be notified in writing of this at least 2 months prior to the tour departure.
- 14. Passport & Visas:** Australian Sports Tours are not responsible for passport, visa requirements, entry, health or other requirements of the countries visited or for any loss sustained by the passenger for failing to comply with laws, regulations, orders and/or requirements. Non Australian passport holders are responsible for arranging any extra visas and re-entry requirements.
- 15. Luggage:** Luggage and personal effects are at passenger's own risk. It is stressed that Australian Sports Tours cannot accept responsibility for any loss or damage to passenger's personal luggage or effects from any cause whatsoever, even though handled by Australian Sports Tours servants or agents and it is recommended that luggage be insured for the duration of the holiday or tour.
- 16. Responsibility & Liability:** Australian Sports Tours does not accept any liability of whatever nature for the acts, omissions or default, whether negligent or otherwise, of persons providing services in connection with the passenger's package and over whom Australian Sport Tours have no control. Australian Sports Tours and / or its associated companies or Agents give notice that they act as booking agent only for the persons or companies providing or offering the means of travel conveyance, transport, accommodation, or other services and all receipts, dockets, vouchers, coupons or exchange orders are issued under the terms and conditions under which transportation and other services are provided. Australian Sports Tours shall not be liable for any injury, damage, loss, accident, delay or irregularity that may be caused or arising during any tour under its management, sponsorship, procurement, or otherwise notwithstanding that the Company's principal may be a foreign company, corporation or person. So far as the company shall not be acting as such booking agent it shall be deemed to be acting as Agent for the person making the reservation. It is the responsibility of the passenger to ensure he or she is in possession of the other travel documents and that they are in compliance with the current government and transportation company's regulations. The transportation companies or firms shall be exempt from liability in respect of any detention, delay, loss, damage, sickness or injury however and by Whomsoever caused and of what ever kind occurring of or to passengers at any time when the passenger is not on board a carrier or conveyance used or operated by the transport companies or firms.

I have read, agreed and understood the booking reservation and ticket purchasing conditions.

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_